



**ASSOCIATE OF APPLIED SCIENCE
BUSINESS TECHNOLOGY
MEDICAL RECORDS AND HEALTH INFORMATION**

Total Program = 60 Credit Hours

The fourth digit in the course number indicates the number of credit hours.

* Some courses may only be offered at the Searcy campus.

UNIVERSITY REQUIREMENT—1 OR 3 HOURS

University—1 HOUR or 3 HOURS

UNIV 1001	Principles of Academic Success I
UNIV 1003	Principles of Academic Success III

The 3-hour credit course is required for students who must take at least one remedial course. Students who are not required to take a remedial course may take the 3-hour credit course. In both situations, the courses (1-hour or 3-hour) count toward electives.

GENERAL EDUCATION CORE—15 HOURS

Requirements

ENG 1003	Freshman English I
ENG 1013	Freshman English II
CIS 1503	Microcomputer Applications I
SOC 2213	Principles of Sociology
SPCH 1203	Oral Communications

Department

University
University

MEDICAL RECORDS and HEALTH INFORMATION—45 HOURS

Requirements

MATH 1013	Technical Mathematics (or higher)
BSYS 2583	Spreadsheet Applications for Business or
HIA 1703	Foundations of Health Science
BSYS 2563	Business Communication
BUS 1013	Introduction to Business
	Principles of Macroeconomics or
ECON 2323	Principles of Microeconomics
MGMT 2013	Business Operation and Management or
MGMT 2043	Supervisory Management or
MGMT 2153	Small Business Management or *HIA
Terminology I	Health Info Asst
*HIA 1203	Body Structure and Function
*HIA 1303	Medical Office Procedures
*HIA 1603	CPT Coding
*HIA 2203	Medical Office Applications
*HIA 2306	ICD 10 Coding
*HIA 2313	Disease Processes of the Human Body
*HIA 2503	Internship/OJT

Department

English
English
Comp Info Sys
Sociology
Speech

Department

Mathematics
Business Systems
Health Info Asst
Business Systems
Business/ECON 2313

Economics
Economics
Management
Management
1103 Medical