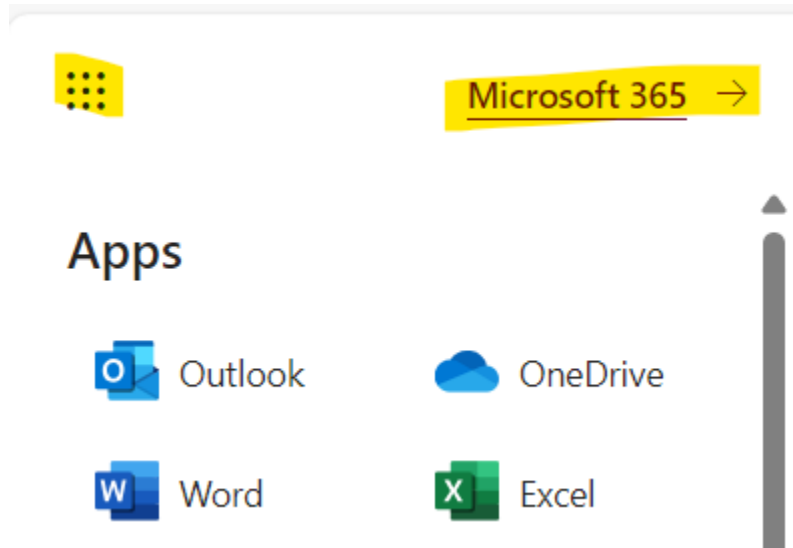
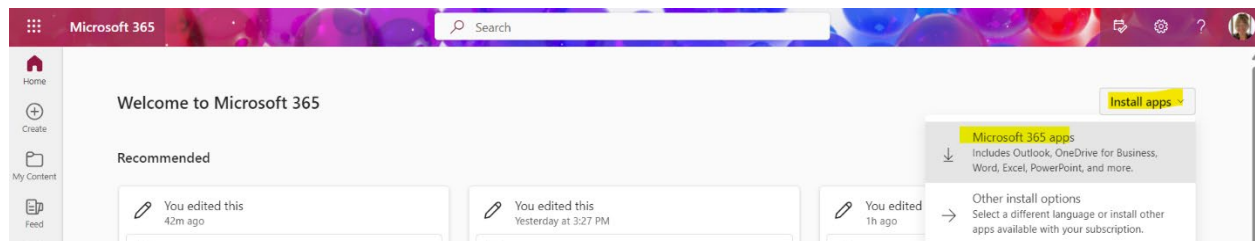


## How to Download Microsoft Office

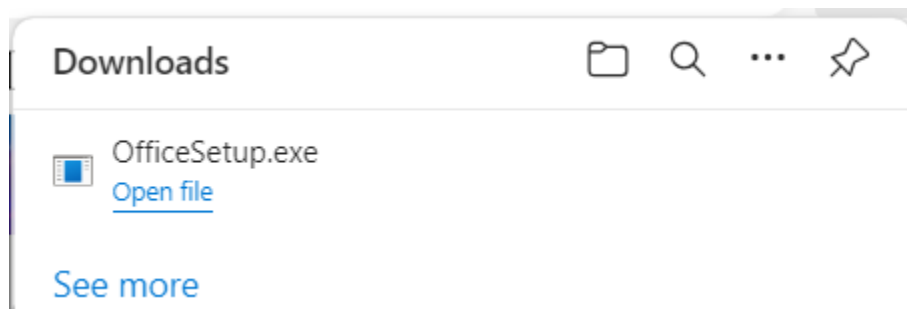
For a free download of Microsoft 365 and Office, click the App Launcher at the top left corner of your email, select Microsoft 365 in the top right.



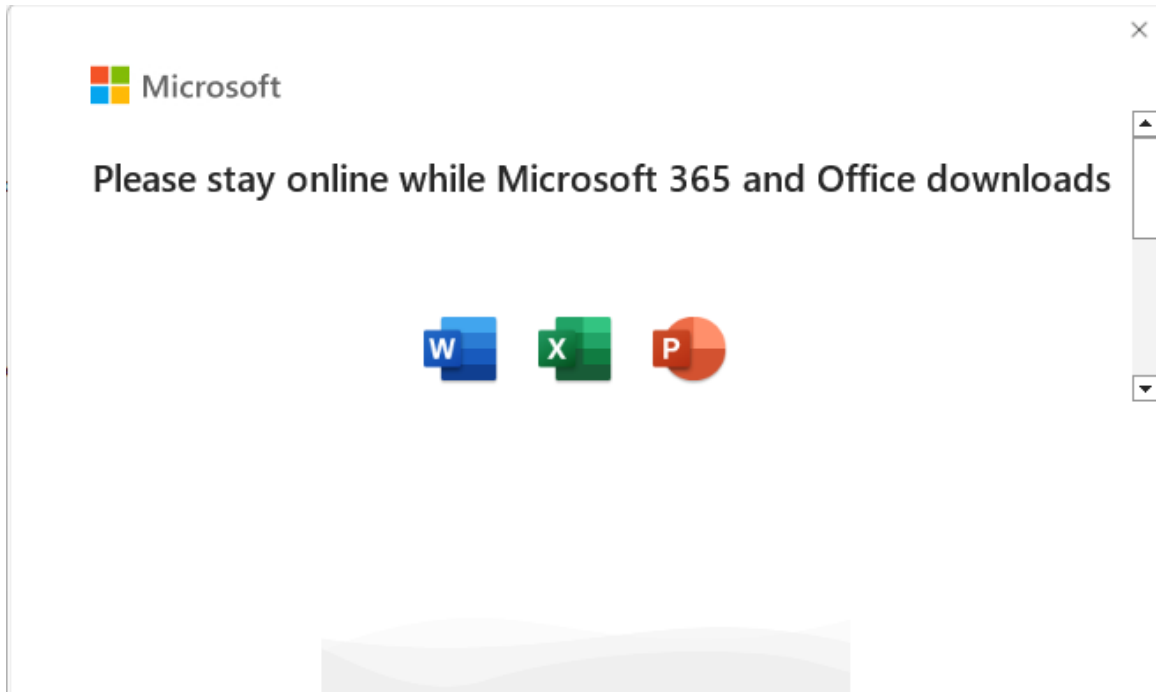
In the new page, click the install apps drop down and select the download for Microsoft 365 apps. Each person is allotted five free downloads to any PC or mobile device.



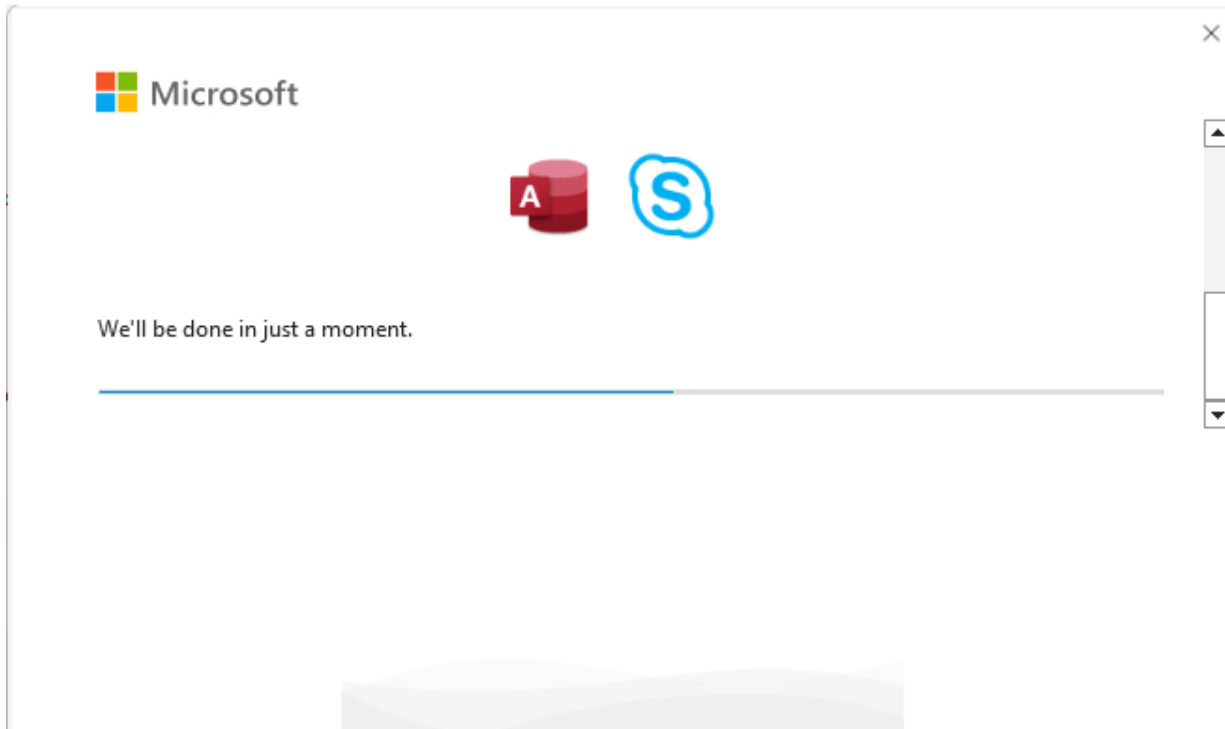
Open the officesetup.exe file from your downloads.



Click yes to allow Microsoft to make changes. Save and close any work and continue.



Scroll down on this pop up to see the status of the install.



Click Close.

