



Curriculum Committee Charge Document

Purpose: The Curriculum Committee works to fulfill the College’s core value of “Student Success” by ensuring programs and individual courses have the necessary breadth and academic rigor to provide students with quality, well-designed learning experiences. The work of the Curriculum Committee is guided by the College mission and core values, the need for effective articulation with other institutions, and the current and future workforce needs of our communities.

Meeting Frequency & Length: The Curriculum Committee meets monthly on the 2nd Wednesday of the month.

Reporting: Minutes will be filed in the Office of Academic Affairs and the Office of the Chancellor. Monthly updates will be provided to the Chancellor’s Cabinet.

Charges:

1. Make recommendations on matters affecting the content of courses, degree programs, and the total curriculum of instruction.
2. Make specific recommendations on requests to add, modify, or delete courses, degrees, degree plans, and certificate programs.
3. Review course descriptions and syllabi at the direction of the chair.
4. Transmit its recommendations through its chair to the Chancellor’s Cabinet.

Membership 2020-21

Category	Member	Appointment Period
VC for Academics	Dr. Jason S. Goodner*	Annually
Dean for Career Education	Dr. Cheryl Wiedmaier	Annually
Dean for Arts & Humanities	Teddy Davis	Annually
Dean for Math & Sciences	Dr. Thomas E. Smith	Annually
Coordinator of Concurrent Credit	Ashley Hankins	Annually
Program Director of Career Education	Kendal Casey	Annually
Program Coordinator for Career Education	Derrick Holobaugh	Annually
Program Coordinator for Career Education	Chuck Wisdom	Annually
Program Director for Arts & Humanities	David Jones	Annually
Program Coordinator for Arts & Humanities	Dr. Dava Brock	Annually
Program Coordinator for Arts & Humanities	Eddie Supratman	Annually
Director of Allied Health	Joseph Scott	Annually
Program Coordinator for Math & Sciences	Judy Kirk	Annually
Program Coordinator for Math & Sciences	Dr. Jake Marquess	Annually
Program Coordinator for Math & Sciences	Ali West	Annually

Registrar	Tyler Bittle	Annually
Director of Financial Aid	Bonnie Burgoyne	Annually
Director of Advising/Learning Center	Catherine Burton	Annually
Instructional Designer	Stephanie Ungerank	Annually
Library	Tracy Smith	Annually
Academic Administrative Specialist	Christy Parsons	Annually

* Denotes Chair(s)