

# Procedures for Signing up for ROTC Courses

## 1. Apply For Admission (as a visiting student)

[WWW.ASUB.EDU](http://WWW.ASUB.EDU)

**Move** the cursor over "Admissions" top center of the webpage

**Select** "Apply Online" left side of Webpage.

Under **I meet one of the following criteria:**

I am currently enrolled at another college and will be taking classes at ASU-Beebe as a visiting student

**Select** "The above describes me."

Fill out the admissions application and under "Higher Education Plans"

**Select:**

**College educational objective (Please select one):**

- Earn an associate degree
- Earn a technical certificate
- I am currently enrolled at another college and will be taking classes at ASU-Beebe as a visiting student
- I will not be seeking a degree or certification from ASU-Beebe (non-degree seeking students are ineligible for financial aid)
- Earn a Certificate of Proficiency

Once you complete the admission application:

**Select** "Submit your Application"

**If you have any questions about the form below, please contact the ASU-Beebe Office of Admissions at 1-800-632-9985.**

## 2. You will receive an e-mail confirmation

## 3. Register for Classes

Sign in with your Username and Password

Find the Registration drop down box under your name and select "register for classes"

Select the appropriate semester, Select Military Science and Leadership, Select "I understand, please list courses", Select Add beside the freshman class "MSL 10XX"