

ASU-Beebe Cost Containment Committee
Minutes
June 19, 2012

The committee met at 2:00 P.M, Tuesday, June 19, 2012 in the Stephens Room of the Student Center. The following members were present: Jerry Carlisle, Jerry Thompson, Jeff Baggett, Michelle Supratman, David Jones, Carroll Moody and Stephanie Creed. Bob Mitchum was absent.

The minutes of May 29th were distributed before the meeting for review. Motion was made by Stephanie Creed and seconded by Jeff Baggett to approve the minutes. Motion carried.

At the meeting of April 27th the committee members were asked to prepare lists of potential cost saving ideas to share with members. Lists were presented by Jeff Baggett, Jerry Carlisle, David Jones, Bob Mitchum, Michelle Supratman, Stephanie Creed and Jerry Thompson.

During the meeting of May 29th the committee reviewed the lists presented by Michelle Supratman, Bob Mitchum, Jerry Thompson and David Jones. The committee began this meeting by reviewing the remaining lists submitted by Jeff Baggett, Stephanie Creed and Jerry Carlisle. During discussion of the lists the members eliminated items previously accepted on other lists to prevent duplication as well as determining which items the committee supported as potential cost containment opportunities.

Committee members agreed the next step would be to compile a list of unduplicated cost savings items and group them by type such as utility savings, etc. The chair volunteered to compile the list from the seven edited lists submitted by members and distribute previous to the next regularly scheduled meeting. Members agreed discussion and research was needed on the remaining items to determine the cost savings merit and if the committee wished to recommend the item to the Chancellor's Council for acceptance and implementation. This process will start at the next meeting scheduled for Tuesday, July 24th in the student center.

Committee agreed to adjourn at approximately 3:15 PM.