

## Abington Library Computer Use Policy

August 23, 2010

### Computer Use

Each computer user at Arkansas State University-Beebe is responsible for his/her actions regarding general computer usage and network access. Specific guidelines and examples of conduct that violates policy are outlined in the ASU-Beebe Computer and Network Use Policy at <http://www.asub.edu/dotAsset/21201.pdf>. Infractions or misconduct may result in the temporary or permanent loss of computer access privileges and/or being banned from the Library. Offenders may be referred to their sponsoring advisor, department, employer, or the Vice Chancellor of Student Services for disciplinary action. Any offense that violates local, state, or federal laws will be referred to the University Police office and other law enforcement authorities.

Academic needs of the students, faculty, and staff of the ASU-Beebe system take precedence with computer use. At anytime the computers are full and an academic/university need is present, then an individual using the computer for non-academic purposes can be required to give up the computer they are currently using.

### Printing

Printing for non-academic purposes is limited to 50 pages per day. Please do not use the printers as a copy machine for bulk printing.

### Community Users

The community user computers require an individual to sign in and sign out at the Circulation Desk in order to use a computer. The time limit for the computer is one hour during the times when additional users are present and waiting on a computer. At anytime the computers are full and an academic/university need is present, then an individual using the computer for non-academic purposes can be required to give up the computer they are currently using.